

Logistics Services RFP Questions Set 3

No.	Section	RFP Reference	Comments/Questions	Resolution
110.	RFP Section L .5 Para (b)(1) page L-4	In the table on this page it states in Volume II the Executive Summary is 10 pages and then states the Compliance Matrix is not included in the 300 page limit. The table also states the Technical Approach has a 150 page limit and the Management Approach has a 150 page limit for a total of 310 pages for Volume II.	What is the total page limit for Volume II “Technical Proposal”? Our interpretation is that the page limits are: Executive Summary – 10 pages; Technical Approach- 150 pages; Management Approach – 150 pages for a total of 310 pages. Is this correct? Please clarify.	Please refer to the table shown Section L.5 (b) (1). As indicated, the Executive Summary has a 10 page limit; the Technical Approach has a 150 page limit; and the Management Approach has a 150 page limit. The interpretation is correct.
111.	RFP Section C.1.3.3. page C-4 – Excess Property		Is the SP simply responsible for transporting, packing and documenting property after the IRS completes the excess process? Or is it the expectation that the SP will administer the excess process through government channels plus movement to disposal?	As stated in Section C.1.2.3, instructions to excess material will be received by work order from the DGR. IRS will retain program responsibility for excess property.
112.	RFP Section C.3.2. page C-9	This paragraph states that “the SP shall assume the rent and utilities of the optional GFF used”. J-6 - TE 12 Table 2 provides information on the rental cost for each of the Optional Facilities.	Does the cost for rent in TE 12 -Table 2 include the cost of utilities? If not, please provide the cost for utilities for each of the optional facilities?	The cost of utilities is included in the rent shown in Technical Exhibit 12, Table 2.

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113.	RFP Section L.9.3. , Sections 2,3,4, and 5, pages L-11 and L-12.	Each of these sections ask the SP to “Describe the SP’s processes, procedures, and the management of work orders to include the description of how the SP will address emergency service requests; how the SP will distribute work orders to SP staff; how the SP will open and close orders; how the SP will address customer questions and issues respecting work orders; and how SP will receive, control, report, track, prepare, and process work orders.”	The response to this requirement is potentially the same for each of these sections. Is the government asking the SP to present the exact same response in each of these four sections separately? Can the SP provide this response once and then refer back to the initial description? If so, where would the government want the SP to provide our response to this requirement? Please clarify.	As indicated in Section L.9.3, each proposal is to provide a response in each of the separate sections. Responses should not be cross-referenced.
114.	Questions and Answers (Set 1)	In response #36 to questions regarding the “ERC system” the IRS wrote: “ The SP shall coordinate with the IRS program owners (ERC and MITS and MA/SS) on technical and security requirements for data exchange during Phase-In	Please define and explain MITS. Please define and explain MA/SS.	<p>MITS is Modernization and Information Technology Services. MITS is responsible for maintaining and delivering information systems throughout IRS.</p> <p>MA/SS is Mission Assurance and Security Services. MA/SS is responsible for physical, data, and personal security throughout IRS.</p>
115.	RFP C.1.6. Page C-6 -	We understand the ERC help ticket process has been managed with HEAT/iHEAT.	Is the IRS considering replacing HEAT or adding software packages to enhance the HEAT system? If yes, please provide information regarding the new software packages.	The Government will provide training in the most current version of the ERC system during the Phase-In Period.
116.	RFP C.1.6. Page C-6		Is HEAT/iHEAT the “ERC system” referred to in Section C.1.6 on which the IRS will provide training during the Phase-In Period?	The Government will provide training in the most current version of the ERC system during the Phase-In Period.

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117.	RFP C.1.7.7. Page C-7	The second sentence of this paragraph states “The SP shall develop and implement a data exchange process to transfer all data elements between IRS Current Production Environment systems and the WTMS that are required to manage PWS workload. In order for us to develop the data exchange process we need information regarding the “IRS Current Production Environment Systems”.	Please describe this system. Where is it located? What is it used for? What areas contain information that will be important to the operation of this contract?	There is no current WTMS system offered as GFP. Offerors are to describe their approach to accomplish all PWS requirements in their Technical Proposal. For data elements, please refer to Technical Exhibit 10. For data exchange, the SP shall coordinate with the IRS program owners on technical and security requirements for data exchange during Phase-In.
118.	RFP C.1.7.7. Page C-7		What are the data elements that exist in the IRS Current Production Environment Systems that we will be required to transfer from the IRS Current Production Environment system to our WTMS? Please identify the data elements and contents of each data element.	Please refer to Technical Exhibits 4A and 4B. These technical exhibits provide types of items requiring storage and data reporting. Technical Exhibit 10 also provides data elements to be included in the WTMS.
119.	Questions and Answers (Set 1)- Question 29	We understand that based on the answer to this question there is not a current WTMS being utilized the IRS. We have the following questions regarding warehouse inventory at the campus locations and the mandatory and optional warehouse locations.	Question a: How is warehouse inventory (i.e.- paper forms, envelopes, furniture, paper rolls, etc) being tracked at the individual campus locations and the optional and mandatory warehouse locations? Are the locations using spreadsheets, databases or other software to track inventory? How do the individual locations know when they are running low on inventory so they can place orders?	There is no current WTMS system offered as GFP. Offerors are to describe their approach to accomplish all PWS requirements in their Technical Proposal.

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120.	Questions and Answers (Set 1)- Question 29		Question b: Is there data (number of items by identification number and description) , either electronic or in paper format, showing the current inventory in a particular warehouse or campus location that the SP will be able to obtain to populate the new WTMS during Phase-in? What format is the data, ie. Electronic or paper? Please describe what warehouse inventory data currently exists. We understand a system does not exist, we want to know what data will be available to the SP during Phase-In.	Please refer to Technical Exhibits 4A and 4B. These technical exhibits provide types of items requiring storage and data reporting. Technical Exhibit 10 also provides data elements to be included in the WTMS.
121.	Questions and Answers (Set 1)- Question 29		Question c: In addition to performing a Joint inventory of the GFE, will the SP be able to perform an inventory of all the warehouse stock (i.e.- paper forms, envelopes, furniture, paper rolls, etc) during the Phase –In period so we have accurate inventory data on the first day of operation?	The Government will provide data to populate the WTMS fields. However, the SP will be permitted to conduct necessary inventories during Phase-In.
122.		Fed Biz Ops Synopsis dated September 30 2005 refers to “8 support contracts” that would be impacted by the A-76 study. We are aware that at least in one case there is a union involved.	Question: Please provide information on all the contracts with any union affiliation and provide the corresponding CBA’s for each affected contract. This information is critical to us providing an accurate cost for these services.	Offerors shall base their technical and price proposal based on the requirements provided in the PWS and accompanying technical exhibits. There is no require for the Service Provider to use the 8 support contracts. The IRS does not maintain records on the internal operations of its support contractors. The Service Provider is to provide all resources to complete the requirements contained in the PWS.
123.			Question 7 of the first set of answers to questions states there are no warehouses at the DC Main IR or New Carrollton locations. Is there any storage space available for use by the contractor that can be utilized to maintain basic supplies or property? If so how much space is available? Are there loading docks at either of these facilities?	As reflected under Martinsburg in Attachment J-6, Technical Exhibit 5, loading docks are available at Main IR and New Carrollton. The Main IR loading dock is 1,828 square feet. The New Carrollton loading dock is 3,782 square feet. Both loading docks provide sufficient space to meet all PWS requirements.

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124.		RFP Section B – page B-3	Clin 0002b requires the contractor to provide a unit price by miles. This is not possible without knowing the size and weight of the items, and the locations of the pickups and deliveries. Consider revising Schedule B X002b to change the unit from miles to a time and materials basis.	Response Pending
125.		RFP Section B Page B.3, CLIN 002f and 002h the unit is “each”	Please define what “each” means? We recommend for accurate pricing that these CLINs be priced on a time and materials basis in order for us to provide the government the most cost effective rates. This is standard practice within this type of contract mechanism when the scope of work is based on individual unique requirements.	For CLIN 0002f and 002h “Each” would be represented by one is described in Attachment J-6, Technical Exhibits 7 and 8. A box move has the same definition regardless if the box move is conducted at a Campus or at another field office (non-Campus) location. All box moves are not consolidated into one CLIN to allow for a better distinction of where the work is performed. Namely, TE 7 provides box workload by Campus location. TE 8, which provides box workload for all other offices, is shown by state. Offerors shall base their price proposal on the requirements as described in Section B.
126.		RFP Section B Page B.3., CLIN 002e and 002g – the unit is “each”	Please define what “each” means? We recommend for accurate pricing that these CLINs be priced on a time and materials basis in order for us to provide the government the most effective rates. This is standard practice within this type of contract mechanism when the scope of work is based on individual unique requirements.	For CLIN 0002e and 002g “Each” would be represented by one is described in Attachment J-6, Technical Exhibits 7 and 8. A property move has the same definition regardless if the property move is conducted at a Campus or at another field office (non-Campus) location. All property moves are not consolidated into one CLIN to allow for a better distinction of where the work is performed. Namely, TE 7 provides property workload by Campus location. TE 8, which provides property workload for all other offices, is shown by state. Offerors shall base their price proposal on the requirements as described in Section B.
127.		RFP Section B Page B.3 CLIN 0002a	Define “above capacity storage” – is this storage above and beyond available warehouse storage currently referenced in Technical Exhibit 12 of the solicitation? Explain when the “above capacity storage” CLIN would be exercised?	The CLIN would be exercised in the event that storage above the available capacity is required. As described as Section C.1.2.2.1, the SP proposal to provide above capacity storage will be approved by the DGR.

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128.		RFP Section B Page B.3 CLIN 0002a - Above Capacity Storage	Question: What is the metric for the DGR to exercise this CLIN? Is the baseline for total storage the current 12 facilities that will determine what becomes above capacity at each site, or is it based on a consolidation strategy?	The CLIN would be exercised in the event that storage above the available capacity is required. The CLIN provides a total requirement. Above capacity storage must be provided in order to meet all PWS requirements. As described as Section C.1.2.2.1, the SP proposal to provide above capacity storage will be approved by the DGR.
129.		RFP Section B Page B.3 CLIN 0002a - Above Capacity Storage	Question: Is the intent of above capacity storage to allow SP to be reimbursed when the existing facilities exceed capacity on a warehouse per warehouse location or under a consolidated approach based on a revised foot print?	The SP will be compensated in accordance with the pricing structure contained in 0002a. 1002a, 2002a, 3002a, and 4002a. In this case the cubic feet would be multiplied by the unit price in the CLIN. As described in Section C.1.2.2.1, the SP proposal to provide above capacity storage will be approved by the DGR.
130.		RFP Section B Page B.3 CLIN 0002a - Above Capacity Storage	How is the cost of transportation for above capacity storage reimbursed to the SP, which CLIN should be priced?	The cost of transportation related to above capacity storage or other unscheduled trips shall be included in the offeror's proposal under CLIN X002b..
131.		RFP Section J-6 TE5- Page 11	The requirements of 10 trips per day at the Fresno location appears inconsistent the other campus requirements with similar missions and workload. For instance the Fresno requirement is 3 times the mileage at any other location. Is the transportation workload data for Fresno correct? Line 15 on this page shows 10 trips per day from FSC to FSC. Is this correct?	The Fresno workload data reflected in Attachment J-6, Technical Exhibit 5 is accurate. Line 15 represents different docks at the same building location.

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132.		RFP Attachment J-6 TE 12	Please verify the published warehouse space in the RFP is available to the SP upon contract start. During the Andover site visit, while visiting the off campus warehouse, the Government Representative mentioned the warehouse would undergo space reduction and consolidation of utilized space to approximately 50% of the exiting space. The RFP data indicates the Andover warehouse to have 24,000 square feet including approximately 374,500 cubic feet storage space available. Is the advertised space in the RFP representative of the existing configuration or the soon to be reconfigured warehouse space? Please verify that the warehouse space visited during the site tour in Ogden Utah and Fresno California is available to the SP and the space is consistent with the space published in the RFP.	Attachment J-6, Technical Exhibit 12, is an accurate reflection of the space that will be available at the time of award. Your proposal should be based on the requirements contained in the RFP.
133.		RFP Section B IDIQ- Page B-3	The RFP Section B IDIQ CLINS 0002a through 0002h in general does not provide adequate workload information or specifications to effectively price with a high degree of confidence. The SP is forced to price the individual CLINS at a near worse case scenario in order to mitigate cost risk exposure. Please consider providing IDIQ workload data by campus location/service area or modify the pricing schedule to a format which would allow the SP an opportunity to provide labor rates that could be used as the basis for negotiated hours and cost of materials.	Offerors shall base their technical and price proposal based on the requirements provided in the PWS and accompanying technical exhibits. Technical exhibits are formatted to provide workload data by location.
134.			Some of the current SP's have Collective Bargaining Agreements (CBA) in place. Please provide a listing of existing CBA's . Also, how do you want the costing presented to reflect CBA's?	Offerors shall base their technical and price proposal based on the requirements provided in the PWS and accompanying technical exhibits. The IRS does not maintain records on its contractor's labor force.

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135.			Reference questions #39 & #51 in the first set of questions. Should offeror's assume that the successful offeror will need to provide a commercial office near the Main IR and New Carrollton locations for the Project Leaders?	The offeror will not be required to provide commercial offices for the Project leaders near the Main IR or New Carrollton.
136.	(Previously submitted)		The solicitation announcement clarifies that there are approximately 165 Full Time Equivalents considered in the study. It also states there are approximately 8 support contracts included in the study. Can the Government provide a list of these contracts and clarify the scope of work being performed presently by contractors that will be performed by the successful SP under this solicitation?	See response to Question 50.

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137.	(Previously submitted.)	Concerning the Wage Determinations provided in Attachment J-1	<p>a. Area Wage Determination 1994-2255, rev 24 only covers southern Essex County in Massachusetts, the towns of Andover and Methuen are in the western part of the county. Is this the correct Wage Determination for the Andover Campus?</p> <p>b. Area Wage Determination 1994-2375, rev 25 does not cover western Suffolk County, the city of Holtsville, where the Brookhaven Campus is located, is in the western part of the county. Is this the correct Wage Determination for the Andover Campus?</p> <p>c. None of the Area Wage Determinations seem to be applicable for the Covington Campus.</p> <p>d. None of the Area Wage Determinations seem to be applicable for the Martinsburg, WV location.</p> <p>e. There are twenty wage determinations provided, but is not clear by the workload data, or the provided facilities that staffing is required in the areas covered by Wage Determinations: 1994-2051 rev 27, 1994-2087 rev 29, 1994-2167 rev 29, 1994-2233 rev 25, 1994-2193 rev 30, 1994-2145 rev 28, 1994-2497 rev 25, and 1994-2545 rev 26. Please clarify.</p> <p>f. There is an Area Wage Determination provided for Buffalo, NY (1994-2371 rev 26) and some of the list of Government Furnished Equipment (GFE) for Andover indicates it is located in Buffalo. None of the workload indicates work that would be solely performed in Buffalo. Please provide workload statistics for the type of work accomplished at the Buffalo location.</p>	See response to question set 2 question number 108

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138.	(Previously submitted)		Technical Exhibit 8 indicates a significant workload in the state of Colorado for furniture repair, locksmith activities, box moves, and property moves, when compared to other states. However there is no GFE, or Government Furnished Facility (GFF), indicated nor is there a Wage Determination provided.	See resolution for Question 102.
139.		Pricing CLIN x002b	Unscheduled Pickups and Deliveries, presents a significant risk to offerors with the information provided. Some trips could require a small pickup, others a truck with a lift gate, and others could require forklift support at either the pickup point or the delivery location. Is more information available? If not, would the Government consider a different method of pricing?	See resolution for Question 3.
140.			In reference to question number 108d in the second set of questions posted on December 1 st . Understand that the IRS can not supply wage determinations for every possible location a service provider may elect to station an employee. However, the Martinsburg location is not an election by the service provider. Paragraph G.1.3directs offerors to establish a Project Leader at the Martinsburg location. Are offerors to assume that only exempt status employees would work at this location?	